

Attendees

Board Members:

• Jignesh Vyas	President	Present (via Phone)
• Melissa Burns	President Elect	Present (via Phone)
• Tonya Mellen	Vice President	Present (via Phone)
• Corey Bloxam	Treasurer	Present (via Phone)
• Juan Gonzalez	Secretary	Not Present
• Craig Ballock	Past President	Present (via Phone)

Institute & Student Chapter Representatives:

• Construction Institute:	Present (via Phone)	Louis Bramblett – Chair
• Environmental & Water Resources Institute:	Not Present	Patty Therrien – Chair
• Environmental & Water Resources Institute:	Present (via Phone)	Sue Woodberry – Co – Chair
• Sustainability First Chair:	Not Present	Steve – MOU - Chair
• Geo-Institute:	Not Present	Gene Williford – Chair
• Structural Institute:	Present (via Phone)	Mike Olka – Chair
• Structural Institute:	Present (via Phone)	Rocio Rodriguez – Vice Chair
• Transportation Institute:	Present (via Phone)	Frank Caruso – Chair
• Utility Engineering and Survey Institute:	Not Present	Alec Grkovic – Chair
• Education Committee:	Present (via Phone)	Mike Olka – Chair
• Social:	Not Present	Suman Juluru - Chair
• Young Members Forum:	Present (via Phone)	Catherine Felter - Chair
• University of Central Florida:	Present (via Phone)	John Desmet –President
• Embry Riddle Aeronautical University:	Present (via Phone)	Victoria Naskalel – President

Other Attendees Present:

• Diversity Chair	Present (via Phone)	Mike Olka
• Awards and Scholarship Committee	Present (via Phone)	Thomas Anzelon
• Government & Public Relations Chair	Not Present	Alex Goetz
• Newsletter Editor	Not Present	Khanh Olka
• History and Heritage Chair	Present (via Phone)	Rocio Rodriguez
• Florida Section	Present (via Phone)	Tonya Mellen
• Icebreaker Chair	Present (via Phone)	Catherine Felter
• Social Media	Not Present	Suman Juluru
• Social Media	Present (via Phone)	Ali Aydelotte
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Presided

Jignesh Vyas

7:30 am General Business:

- Greetings and Roll Call
- Other New Business and Miscellaneous
 - Review of August Action Items – Juan (Jignesh Covered during Meeting)
 - Updated Headshots from UCF and ERAU

- Set up secretary voting link
- New Branch Secretary – Thomas Anzelone
- Virtual Presidents and Governors Forum – September 29th to October 1st
 - (<https://forms.gle/5gzNVT234vUXbNUf9> [forms.gle])
 - Waiting links for virtual meeting, currently waiting to hear about the meeting
- Society 2021 Outstanding Branch Award Nomination: Deadline October 30, 2021
 - Jignesh has received the form and has begun filling out the form.
 - Summary request for all student activities to Jignesh for submission
- Branch annual financial report – Institutes, YMF – start finalizing the finances
 - Need to have all finances finalized with forms to send back as soon as possible
 - Needs to be sent by the end of October
- Institute Chapters / Committees Leadership changes?
 - All institutes to follow up for any changes
 - No Change in Construction Institute
 - No Change in EWRI, no update as of yet, all voting to take place next week
 - Geo-Institute, no changes as of yet
 - SEI, Mike is stepping down as chair and Rocio is taking over as chair
 - TD&I, No changes
 - UESI, No current changes known at the moment
 - Education, Mike will be chair
 - Sustainability, no changes
 - YMF, election will be held next week
 - UCF, John is president
 - ERAU, Victoria is president
- Quarterly Section meeting – in – person – October 2, 2021 at Florida Gulf Coast University in Ft. Myers

Institute Chapters (Scheduled date for monthly event)

- Construction Institute: Rocio Rodriguez (2nd R)
 - Spoke on behalf on the tour at OIA and expecting to open in February next year
 - Project price was paid by the airport by itself, limited to 15 people didn't hit the limit
- Environmental & Water Resources Institute: Sue Woodberry (3rd R)
 - *Recent Events:*
 - Last August 10th only 4 people called in
 - Sponsored volunteering for Florida Native Plant Society August 21st four representatives attended the meeting
 - EWRI will be hosting a webinar on Thursday, September 9th at noon about the ASCE HQ parking renovation and use of LID techniques, Cost is \$10 and 1 PDH will be provided by Ferguson
 - Next Chapter meeting is scheduled for September 14th.
- Geo-Institute Chapter: Craig Ballock - Not present (4th T)
 - No updates on and Louis to send an update
- Structural Engineering Institute: Mike Olka (3rd T)
 - *Recent Events:*
 - Meeting were postponed for Cross-US webinar from 8/17/2021
 - Webinar scheduled for 9/21/2021 on Aeroelastic Testing to Investigate the wind effects on Transmission

- Systems, speaker Ziad Azzi cost to be \$5*
 - *Webinar on October 19th on Disaster Engineering Structural Specialist Responders*
- Transportation & Development Institute: Frank Caruso (4th R)
 - *Recent Events:*
 - *Virtual Meeting – 8/4/2021 had 6 people in attendance*
 - *Virtual Meeting - 8/20/2021 annual meeting with keynote speaker's Mayor Demings; panel including d5 secretary Jared Perdue*
 - *Will attempt to get slides to put on the website*
 - *Virtual Luncheon – 9/8/2021*
 - *Virtual Meeting – 9/23/2021 – Sunrail update, speaker TBD*
- Utility Engineering & Surveying Institute: Alec Grkovic (3rd R)
 - *Scholarship application was being worked on*
- Education & Outreach Committee: Mike Olka (2st R)
 - *Recent Events:*
 - *Looking to have committee meeting on 10/07/2021, planning meeting resume monthly meeting*
 - *One outstanding check needs to be cashed and will follow up*
- Sustainability Committee: Steve Sommerfeldt (2nd T)
 - *Meeting was held on August 31st with 5 committee members attended plus 4 guests and see what ECFRPC actions and activities*
 - *Need to include it for section meeting agendas*
 - *Next meeting is to be held on September 28th*
 - *On ECFRPC MOU – No updated from Tara, next meeting will be coming with section to meet with Tara*
- Younger Member Forum: Catherine Felter (1st or 2nd R)
 - *School supply was held on August*
 - *Election to be held on September on 15, with individuals to be placed for nominations by the 10th*
 - *Currently looking for field trip and student liason officers*
 - *Catherine to send officer positions to Jignesh*
 - *Catherine will be going to UCF and ERAU to discuss YMF*
 - *Corporate 5k Event on September 30th*
 - *YMF or is going be run by East Central Branch but no tent will be there*
 - *Event was reduced to 4k individuals*
 - *Waiting on past participants information*
 - *Thomas to see if pictures on cloud*

Student Chapters:

- University of Central Florida: John Desmet
 - *Recent Events:*
 - *First general body meeting to be held on September the 9th*
 - *Couple officer meetings to going through items in the club*
 - *Still need to deposit Branch Check*
 - *First in person meeting*
 - *Trailer update, no update is still in manufacturing*
 - *John to send all officer information to Jignesh*
- Embry-Riddle Aeronautical University: Victoria Naskale

- *Recent Events:*
 - o *First meeting in person today*
 - o *Next Tuesday general meeting and having a beach clean up event on September 18th*
 - o *October 5th will have the YMF at the meeting all will be in person meetings*
 - o *Please confirm that 1k check has not been cashed to follow up with treasurer*
- Polytechnic University of Puerto Rico
 - *NO REPRESENTATIVE*

Events

Community Service: Vice President – Tonya Mellen

- Not Representative

Annual Branch Events:

- E-Week: Mike Olka
 - Event successful and completed
- Icebreaker (July 21, 2021): Catherine Felter
 - Event successful and completed. (Financial Update)
- Officer Installation Luncheon (September 10, 2021): Tonya Mellen
 - Speaker – Jeff Benavides, Chief Sustainability and Resilience Officer for Orange County
 - Steve has the big check and Corey has big check as well to fill out for the luncheon
 - Also, to present the 6 scholarship checks to the students
 - Jignesh will provide the legacy scholarship as well
 - Finalize the number dubs dread
 - Currently 40 individuals to attend the luncheon, possible to 50 individuals, pdh will be provided so sign in sheet will be there
 - Powerpoint will have all sponsors on the board
 - No Lifetime members will be attending the luncheon as of right now
 - Currently all scholarship winners are to attend except one but will have confirmation later on
 - Melissa and Tonya is currently drafting the outline for the luncheon
- Golf Tournament (September 17, 2021): Craig Ballock
 - Celebration Golf Club (Event email sent out yesterday) (Registration)
 - 128 golfers, largest golf tournament ever held
 - 5 different companies will be at the course
 - Good breakfast and lunch will be provided and student volunteers will be provided from UCF
- Central Florida Field Trip (February 19, 2021): Kyle Ervin
 - Updates from the event

Committees

- Awards & Scholarship Committee: Thomas Anzelone / Craig Ballock
 - o Branch Scholarships – 6 winners selected
 - o Best of the six winners gets the ECB Legacy Scholarship.
 - Thomas to have checks ready for luncheon
- Nominations & Tellers Committee: President-Elect/Past President – Melissa /Craig
 - o No update
- History & Heritage Committee: Rocio Rodriguez
 - o Hoping to have past president interview for newsletter

- Finance & Budget Committee: President-Elect/Treasurer – Melissa/Corey
 - No current update
- Membership & Retention Committee: Past President – Craig Ballock
 - No current updates
- Government & Public Relations Committee: Alex Goetz
 - *No current Update*
- Diversity & Inclusion Committee: Mike Olka
 - *No current Update*
- Scholarship Endowment Fund: Craig/ Jignesh/ Melissa
 - *Providing first scholarship on September and provide a Plaque for the winner*
- Special Projects & Activities Committee: Vice President – Tonya Mellen
 - *No updates, should have updates with Corey as new Vice President*

Treasurer Report**Corey Bloxam**

- Monthly Report
 - August
 - We pay was provided for scholarships and branch dues and golf tournament
 - CI to deposit Check
 - Geo Institute to deposit Check
 - YMF checks to be sending to Thomas today
 - Motion to approve August Ledger was approved
- Year-end report
 - Jignesh to follow up with section with Corey

Secretary Report**Juan Gonzalez**

- Meeting Minutes
 - Mike motion to have a week to review and then approve at a later date
 - Approval to be performed via email

Communications (asce-ecb@outlook.com)**Khanh Olka**

- Newsletter: Khanh Olka (asce-ecb@outlook.com)
 - Need input by Friday, September 10th
- Website: Jignesh Vyas (asce.ecb.webmaster@gmail.com)
 - Ongoing – Please copy webmaster on all advertisements / events you'd like posted to the website
 - Jignesh is currently to recreate website to show all awards that the branch has received
 - Website advertisement options - Craig
- Office 365 - Jignesh
 - Use ECB email addresses – separate emails for president and communications (1 TB storage each)
 - Cloud storage access
- Social Media: Suman Juluru (sumanjuluru@gmail.com)
 - Posting on events social media

Closing

- No new items

Action Items

- Schools to provide summary of all student activities for the year

- All the financial reports will need finalized and sent to Corey as soon as possible
- Send to Jignesh all updated members and chair positions
- ERAU to follow up on check being cashed
- Jignesh to follow up on bridge competition check to be cashed
- Thomas to follow up on ice breaker pictures to send to Jignesh
- All officer information to be sent to Jignesh from UCF and ERAU
- Jignesh to follow up with Corey for Year-end report