

Florida Section ASCE 2014-2015 Budget

Author: Adnan Javed, PE

Item #	Description	Approved 2013-2014 (10/4/13)	Actual 2013-2014 (9/30/14)	Approved 2014-2015 (7/17/14)	Comments
INCOME					
21	Section Dues				
21a	Dues (\$30/member)	\$ 100,877.00	\$ -	\$ 99,000.00	Assume 3,300 Section paying members (\$30/member) consistent with the last 2 years projections
21b	Voluntary Contributions	\$ 100.00	\$ -	\$ 100.00	
22	Allotment				
22a	From National (per member)	\$ 33,000.00	\$ -	\$ 33,000.00	Assume 3,300 Section paying members (\$10/member)
23	Interest Income				
23a	Operating Account (Suntrust)	\$ -	\$ -	\$ -	Balance as of 7/15/14 - \$98,684.61
23b	CD's (Suntrust)	\$ -	\$ -	\$ -	Balance as of 7/15/14 - \$138,974.79 (Vested for 6 months at 0.20% @ Sept)
23c	Mutual Fund (Putnam)	\$ -	\$ -	\$ -	Balance as of 7/15/14 - \$61,471.95
24	Branch Dues				
24a	Dues	\$ 45,000.00	\$ -	\$ 40,000.00	For distribution to Branches (consistent with the last 2 years)
24b	Voluntary Contributions	\$ 1,500.00	\$ -	\$ 400.00	For distribution to Branches (consistent with the last 2 years)
30	Advertising				
30a	Newsletter	\$ -	\$ -	\$ -	consistent with the last 2 years
30b	Web page	\$ 100.00	\$ -	\$ 100.00	consistent with the last 2 years
35	Conferences				
35a	Annual Meeting Registration	\$ 55,000.00	\$ -	\$ 60,000.00	Assume 200 attendees (Registration - \$300/member)
35b	Annual Meeting Sponsorships	\$ 20,000.00	\$ -	\$ 30,000.00	Based on Summer 2014 numbers
35d	Past Year Annual Meeting	\$ -	\$ -	\$ -	consistent with the last 2 years
35f	Miscellaneous Seminars	\$ -	\$ -	\$ -	consistent with the last 2 years
35g	Doubleheader Seminars	\$ 45,000.00	\$ -	\$ 25,000.00	Average based on Spring/Summer 2014 numbers
36	Other				
36a	SPAG	\$ 2,250.00	\$ -	\$ 2,000.00	For distribution to Branches (average of last 2 years)
36b	Transfer from Reserves	\$ -	\$ -	\$ -	
36c	Miscellaneous Income	\$ -	\$ -	\$ 1,200.00	Online Education (place holder)
36d	FEF (West Point Bridge)	\$ 10,000.00	\$ -	\$ 10,000.00	FEF donates \$5000 into the endowment (FEF - Florida Engineering Foundation)
Total Income		\$ 312,827.00	\$ -	\$ 300,800.00	2012-13 (\$300,000); 2011-12 (\$312,000)

EXPENSES					
37	Conferences				
37a	Current Year Annual Meeting	\$ 50,000.00	\$ -	\$ 40,000.00	
37b	Past Year Annual Meeting	\$ -	\$ -	\$ -	
37c	Future Year Annual Meeting	\$ 1,000.00	\$ -	\$ 1,000.00	

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37d	Annual Meeting Advertisement	\$ 1,400.00	\$ -	\$ 1,000.00	Mailer and postage
37e	Miscellaneous Seminars	\$ -	\$ -	\$ -	
37f	Doubleheader Seminars	\$ 22,500.00	\$ -	\$ 12,000.00	Assume less than 50% expenses, see 35g
37g	Joint Seminars	\$ -	\$ -	\$ -	
40	Banking				
40a	Bank/Credit Card fees	\$ 5,000.00	\$ -	\$ 1,000.00	
40b	Corporate Filing Fee	\$ 61.25	\$ -	\$ 100.00	
49	Grants				
49a	Awards	\$ 1,000.00	\$ -	\$ 500.00	
49b	SPAG	\$ 2,250.00	\$ -	\$ 2,000.00	Pass through, see 36a
49c	FEF (West Point Bridge)	\$ 10,000.00	\$ -	\$ 10,000.00	Pass through, see 36d
54	Newsletters/Ballots				
54a	Newsletters	\$ -	\$ -	\$ -	Going green, saving paper
54b	Electronic Ballots	\$ 150.00	\$ -	\$ 150.00	Going from Survey Monkey to Constant Contact
54c	Printed Ballots	\$ -	\$ -	\$ -	Going green, saving paper
57	Meetings				
57a	BOD Annual Conference Mtg.	\$ 1,700.00	\$ -	\$ 1,500.00	
57b	BOD Quarterly Meetings	\$ 5,000.00	\$ -	\$ 6,000.00	Based on last year's actual spending
60	Student Activities				
60a	Chapter Stipend	\$ 20,000.00	\$ -	\$ 22,000.00	\$2,000 per student chapter @ 11 chapters (Embry-Riddle included)
60b	Scholarships	\$ -	\$ -	\$ -	
60c	National Competitions	\$ 2,500.00	\$ -	\$ 3,000.00	
60d	Awards	\$ 1,000.00	\$ -	\$ 1,000.00	
60e	SE Conference	\$ 7,500.00	\$ -	\$ 2,750.00	\$250 per student chapter @ 11 chapters
60h	Miscellaneous	\$ -	\$ -	\$ -	
60i	Travel to National Conference	\$ -	\$ -	\$ -	
61	Administrative Services				
61a	Executive Director	\$ 80,000.00	\$ -	\$ 85,000.00	Bonus subject to merit increase of 1% per 10% additional revenue
61b	Printing/Copying	\$ 200.00	\$ -	\$ 200.00	
61c	Telephone/fax	\$ -	\$ -	\$ -	
61d	Postage	\$ 250.00	\$ -	\$ 250.00	
61e	Supplies	\$ 1,250.00	\$ -	\$ 1,000.00	
61f	Administrative Memberships	\$ 250.00	\$ -	\$ 265.00	Aff Membership for ED
61g	Administrative Laptop	\$ -	\$ -	\$ 300.00	new laptop with the existing projector

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63	Travel				
63a	Region 5	\$ -	\$ -	\$ 200.00	
63b	Current Year National Conference	\$ -	\$ -	\$ 3,500.00	Preliminary Estimate for trip to Panama
63c	Current Year Presidential Forum	\$ -	\$ -	\$ 1,200.00	Based on previous year
63d	Workshop for Sect/Branch Ldrs	\$ 400.00	\$ -	\$ 400.00	
63e	Executive Director	\$ 1,500.00	\$ -	\$ 1,500.00	
63f	Board of Directors	\$ 3,000.00	\$ -	\$ 4,000.00	8 board members @ 4 meetings (\$100 hotel + \$25 gas per mtg per member)
64	Committees				
64a	Education	\$ 6,000.00	\$ -	\$ 6,500.00	\$500 for each branch @ 13 branches
64b	Science Fair	\$ 1,500.00	\$ -	\$ 1,500.00	\$850 for State Fair, \$50 for each branch @ 13 branches
64c	Younger Members	\$ -	\$ -	\$ 500.00	Place holder for Statwide YM activity/challenge
64d	Membership	\$ -	\$ -	\$ -	Promote new membership and "check the section fee box" postcard
64e	Technical Activities	\$ -	\$ -	\$ -	
64f	Government Relations	\$ 3,600.00	\$ -	\$ 3,900.00	FES Legislative Days, ASCE Fly-in, Tallahassee Spring Session, and Report Card Printing
64g	Professional Development	\$ -	\$ -	\$ -	
64h	West Point Bridge	\$ 10,000.00	\$ -	\$ 10,000.00	Based on FEF and FS Agreement
64i	Public Relations	\$ 4,000.00	\$ -	\$ 4,000.00	Public Relations training, Florida Association of Counties, and Florida League of Cities
64j	Constitution & Bylaws	\$ -	\$ -	\$ -	
64k	History & Heritage	\$ 1,000.00	\$ -	\$ 1,000.00	
64l	Engineers Without Borders	\$ 1,175.00	\$ -	\$ 1,300.00	\$300 @ 3 guests for 2015 annual meeting lunch, \$1000 award to FL EWB chapters
64m	Strategic Planning	\$ -	\$ -	\$ 3,000.00	6 committee members @ 4 meetings (\$100 hotel + \$25 gas per mtg per member)
66	Branch Dues				
66a	Dues	\$ 45,000.00	\$ -	\$ 40,000.00	Pass through, see 24a - For distribution to Branches (consistent with the last 2 years)
66b	Voluntary Contributions	\$ 1,500.00	\$ -	\$ 400.00	Pass through, see 24b - For distribution to Branches (consistent with the last 2 years)
70	Miscellaneous				
70a	Website	\$ 2,500.00	\$ -	\$ 5,000.00	New website
70b	Office relocation	\$ -	\$ -	\$ -	
70c	Re-issued checks	\$ -	\$ -	\$ -	
70e	Annual Audit	\$ 8,500.00	\$ -	\$ 10,000.00	Based on previous years
70j	Accounting (non-recurring)	\$ 1,500.00	\$ -	\$ 1,500.00	consistent with last year
70k	Pensacola (non-recurring)	\$ 3,000.00	\$ -	\$ -	
70l	Misc Conf/Events (non-recurring)	\$ 5,000.00	\$ -	\$ 10,000.00	MRLC, ASCE Foundation etc (place holder)
80	Equipment				
80a	Equipment	\$ 200.00	\$ -	\$ 200.00	consistent with the last 2 years
Total Expenses		\$ 312,386.25	\$ -	\$ 300,615.00	2012-13 (\$300,000); 2011-12 (\$312,000)

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Budgeted Revenue over Expenses	\$ 440.75	\$ -	\$ 185.00	
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Reserves	\$ 299,131.35
Should be within 50%	\$ 156,193.13
and 150% of last year's budget	\$ 468,579.38