

## Attendees

### Board Members:

• Melissa Burns	President	Present (via Phone)
• Tonya Mellen	President Elect	Present (via Phone)
• Corey Bloxam	Vice President	Present (via Phone)
• Juan Gonzalez	Treasurer	Present (via Phone)
• Thomas Anzelone	Secretary	Present (via Phone)
• Jignesh Vyas	Past President	Present (via Phone)

### Institute & Student Chapter Representatives:

• Construction Institute:	Present (via Phone)	Louis Bramblett – Chair
• Environmental & Water Resources Institute:	Present (via Phone)	Sue Woodbery – Chair
• Sustainability First Chair:	Present (via Phone)	Steve Sommerfeldt – MOU - Chair
• Geo-Institute:	Present (via Phone)	Gene Williford – Chair
• Structural Institute:	Present (via Phone)	Rocio Rodriguez –Chair
• Transportation Institute:	Not Present	Frank Caruso – Chair
• Utility Engineering and Survey Institute:	Not Present	Alec Grkovic – Chair
• Education Committee:	Present (via Phone)	Mike Olka – Chair
• Young Members Forum:	Present (via Phone)	Catherine Felter - Chair
• University of Central Florida:	Present (via Phone)	John Desmet –President
• Embry Riddle Aeronautical University:	Not Present	Victoria Naskalel – President

### Other Attendees Present:

• Diversity Chair	Present (via Phone)	Mike Olka
• Awards and Scholarship Committee	Present (via Phone)	Thomas Anzelone
• Government & Public Relations Chair	Present (via Phone)	Alex Goetz
• Newsletter Editor	Not Present	Khanh Olka
• History and Heritage Chair	Present (via Phone)	Rocio Rodriguez
• Florida Section	Present (via Phone)	Tonya Mellen
• Icebreaker Chair	Present (via Phone)	Catherine Felter
• Social Media	Present (via Phone)	Ali Aydelotte
• Golf Tournament Chair	Present (via Phone)	Craig Ballock

## Presided

Melissa Burns

### 7:30 am General Business:

- Greetings and Roll Call
- Other New Business and Miscellaneous
  - Review of September Action Items – Juan
    - Schools to provide summary of all student activities for the year
      - Not Yet Recieved
    - All the financial reports will need finalized and sent to Corey as soon as possible
    - Send to Jignesh all updated members and chair positions
      - YMF (Catherine Felter) to Follow Up

- ERAU to follow up on check being cashed
  - Check has been Cashed
- Jignesh to follow up on bridge competition check to be cashed
  - One still remaining to be cashed
- Thomas to follow up on ice breaker pictures to send to Jignesh
  - Completed
- All officer information to be sent to Jignesh from UCF and ERAU
  - Still have not been received from ERAU
- Jignesh to follow up with Corey for Year-end report
- Welcome to new branch officers and institute chairs
- Updated Officer List – send to Thomas Anzelone ([Thomas.Anzelone@RSandH.com](mailto:Thomas.Anzelone@RSandH.com))
  - Jignesh to forward to Thomas
- Virtual Presidents and Governors Forum – September 29<sup>th</sup> to October 1st
  - [Resources | The Leader Training Committee \(asce.org\)](#)
  - [ASCE Collaborate - Document Storage](#)
    - All storage of documents to be placed in ASCE Collaborate from Branch
  - [Timeline of Awards](#)
- Quarterly Section meeting – in-person – October 2, 2021 at Florida Gulf Coast University in Ft. Myers
  - See Attachment for Meeting notes
    - Operating manual Updates
    - 3 New Scholarship Endowments created offered through the Section
- Society 2021 Outstanding Branch Award Nomination: Deadline October 30, 2021
  - Jignesh to be working on this – ERAU only missing information
- Branch annual financial report – Institutes, YMF – Due to Corey Bloxam by 10/13/21
- Branch Annual Report – Due Nov 30, 2021 – Jignesh Vyas
- Membership Renewal by December 31, 2021 – ALL
- Region 5 searching for a Younger Member Representative to sit on Advisory Council
  - 1 virtual meeting a month
  - Contact Judy Nichols if interested
- New “How to get PDH’s Approval” guide, see attached

### Institute Chapters (Scheduled date for monthly event)

- Construction Institute: Louis Bramblett (2<sup>nd</sup> R)
  - Continue the advertisement in the branch newsletter asking for interest in chair position

- Environmental & Water Resources Institute: Sue Woodberry (3<sup>rd</sup> R)
  - Recent Events:
    - Group met on 9/14 with 11 members attending
    - Looking to update the chair of EWRI: Sue Woodberry Officially Chair
    - 14 attendees attended the 9/9 webinar with Ferguson where PDHs will be given
- Geo-Institute Chapter: Gene Williford (4<sup>th</sup> T)
  - Trying to establish a new bank account
- Structural Engineering Institute: Rocio Rodriguez (3<sup>rd</sup> T)
  - Recent Events:
    - Aerolastic Testing presentation took place on 9/21
    - Disaster simulation presented by FEMA to be scheduled
    - November presentation planned with cross USA
    - Working with scholarships: One for Undergrad, one for grad. Winners have been selected.
- Transportation & Development Institute: Corey Bloxam (4<sup>th</sup> R)
  - Recent Events:
    - Met as a group at the beginning of September
    - Brightline had to be postponed due to presenter family emergency
    - Next meeting is Lunch today
    - Looking at Thursday December 9<sup>th</sup> for Annual CIP Luncheon
    - Scholarships will be forwarded to students and placed on website
- Utility Engineering & Surveying Institute: Alec Grkovic (3<sup>rd</sup> R)
  - Scholarship application was being worked on
  - No updates
- Education & Outreach Committee: Mike Olka (2<sup>st</sup> R)
  - Recent Events:
    - Looking to have a meeting to kick off for events early next year
- Sustainability Committee: Steve Sommerfeldt (2<sup>nd</sup> T)
  - East Central Florida Regional Planning Council (ECFRPC) MOU
    - Meeting on September 28<sup>th</sup>
    - Talked about Florida Report Card presentation to the state on October 27<sup>th</sup>
    - October 20<sup>th</sup> webinar planned – will send to ECB and YMF distribution list
    - Meeting Minutes have been placed in Collaborate
- Younger Member Forum: Catherine Felter (1<sup>st</sup> or 2<sup>nd</sup> R)
  - September Volunteer event at Second Harvest food bank
  - Canned food drive in November and Toys for Tots in December
  - Virtual game pool for the bachelorette
  - Continued technical partnership with EWB
  - UCF Trailer has finally made it to it's home
  - Disney Marathon in January – Still spots available
  - Looking at putting a constant contact info session open to all institutes

**Student Chapters:**

- University of Central Florida: John Desmet

- **Recent Events:**

- Social set up at Lake Claire, looking to set up a bowling social as well
- Attended the FL Section Quarterly meeting and turned in reports
- Continuing to host general member meetings, 4<sup>th</sup> one coming up
- Looking for a school to host the Steel Bridge competition now that it has joined back into ASCE

- Embry-Riddle Aeronautical University: Victoria Naskale

- **Recent Events:**

- Polytechnic University of Puerto Rico

- **NO REPRESENTATIVE**

## Events

### Community Service: Vice President – Corey Bloxam

- Come up with ideas

### Annual Branch Events:

- E-Week: Mike Olka
  - Nothing to report, looking to reach out to the committee and ask when they are going to plan for 2022
- Icebreaker (2022 TBD): Catherine Felter
  - Looking at dates in May 2022
- Officer Installation Luncheon (2022 TBD) Tonya Mellen
  - Everything went very well for the September 2021 event.
- Golf Tournament (2022 TBD) Craig Ballock
  - 2021 event was successful. Most teams we've ever had with 128 participants. Raised about \$7,500. Thanks to UCF for bringing so many volunteers.
- Central Florida Field Trip (2022 TBD): Kyle Ervin
  - Planning to start in early 2022

## Committees

- Awards & Scholarship Committee: Thomas Anzelone / Jignesh Vyas
  - 6 scholarships were awarded at the luncheon
  - Consider increasing the scholarship amounts and possibly reducing the amount of scholarships?
  - Video Submission option for 2022 in lieu of essay
- Nominations & Tellers Committee: President-Elect/Past President – Tonya/Jignesh
  - No update
- History & Heritage Committee: Rocio Rodriguez
  - Plan to have past president interview with Frank Caruso for Newsletter
- Finance & Budget Committee: President-Elect/Treasurer – Tonya/Juan
  - No current update
- Membership & Retention Committee: Past President – Jignesh Vyas
  - No current updates
- Government & Public Relations Committee: Alex Goetz

Orlando creating new advanced air mobility transportation plan to support flying cars. The City is partnering with VHB and NASA to discuss local, regional, and national implications of the future of flying vehicles.

<https://bungalower.com/2021/09/29/orlando-creating-new-advanced-air-mobility-transportation-plan-for-flying-cars/>

Florida could receive billions in infrastructure funding from the proposed infrastructure bill. The proposal includes \$2.6

billion for public transportation, \$13.1 billion for roads, and \$245 million for bridge repairs. For more visit the Orlando Business Journal. <https://www.bizjournals.com/orlando/news/2021/08/27/orlando-mayor-new-infrastructure-funds-may-create.html>

Orlando's Regional Chamber of commerce is now operating as the Orlando Economic Partnership. This is a rebranding effort to help fuel Central Florida's Economy. For more visit the Orlando Economic Partnership's webpage <https://orlando.org/>

The City of Orlando gathered for the first public hearing on the 2021-2022 budget to discuss funding. There were several changes to the budget, however the millage rates have not been changed.

<https://www.yourcommunitypaper.com/articles/citys-budget-hearing-reflects-new-pandemic-realities/>

- Diversity & Inclusion Committee: Mike Olka
  - No current Update
- Scholarship Endowment Fund: Craig/ Jignesh/ Melissa
  - Florida Section is looking to create a women's Endowment fund
  - Nothing to report on branch endowment
- Special Projects & Activities Committee: Vice President – Corey Bloxam
  - No updates, should have updates with Corey as new Vice President

## Treasurer Report

Corey Bloxam

- Monthly Report
  - September
    - Motioned to approve by Tonya, Second by Thomas. Favored by all. Approved.
- Year-end report
  - Due to Corey by October 13<sup>th</sup>

## Secretary Report

Juan Gonzalez

- Meeting Minutes
  - April, May, June, August & September to be approved.
    - Tonya Motioned, Jignesh Second, Favored by all. Approved.

## Communications (asce-ecb@outlook.com)

Khanh Olka

- Newsletter: Khanh Olka ([asce-ecb@outlook.com](mailto:asce-ecb@outlook.com))
  - Need input by Friday, October 8<sup>th</sup>
- Website: Jignesh Vyas ([asce.ecb.webmaster@gmail.com](mailto:asce.ecb.webmaster@gmail.com))
  - Ongoing – Please copy webmaster on all advertisements / events you'd like posted to the website
  - Jignesh is currently to recreate website to show all awards that the branch has received
  - Website advertisement options – Craig
- Office 365 - Jignesh
  - Use ECB email addresses – separate emails for president and communications (1 TB storage each)
  - Cloud storage access
- Social Media: Ali Aydelotte ([aaydelotte@ardaman.com](mailto:aaydelotte@ardaman.com))
  - Posting on events social media
  - LinkedIn Solution has been updated – have been actively posting on there as well.
  - Would like to do a branch officer intro on social media
    - Everyone on the board of directors to send bio/photo to Ali to post on social media

## Closing

- No new items

## Action Items

- Schools to provide summary of all student activities for the year (to Jignesh)
- All the financial reports will need finalized and sent to Corey as soon as possible
- Catherine Felter to send to Jignesh all updated members and chair positions for YMF
- Jignesh to follow up on bridge competition check to be cashed (One remaining)
- All officer information to be sent to Jignesh from ERAU
- Jignesh to follow up with Corey for Year-end report
- Jignesh to forward compiled officer list to Thomas