



**Board of Directors Meeting  
Agenda  
July 17, 2014, 12:00 PM  
Deauville Beach Resort, Miami Beach**

- 1. Introductions and Opening Remarks: Tom Hayden (President) – call to order at 12:20pm**
  - 1.1. Establishment of a Quorum
  - 1.2. Review and acceptance of the Final Agenda – **agenda approved.**
  - 1.3. Comments – Tom welcomed everyone to the annual conference and the Board of Directors meeting.
- 2. Minutes of Previous Meetings of the Board**
  - 2.1. Review and Approval of Minutes from 4/12/14 Board Meeting (posted to E-Room) – **minutes approved.**
- 3. Region 5/National Report : Peter Moore, Eric Czerniejewski, and Brett Goodman - Region 5 Governors**
  - 3.1. Region 5 Update – Peter Moore reported the next meeting is October 8, 2014, in Panama, in conjunction with the ASCE Global Conference. The next Region 5 Director will be Melissa Wheeler from Georgia Section. Brett Goodman’s term is expiring. The Region 5 Governors approved the re-formation of the Pensacola Branch.
- 4. Officer Reports**
  - 4.1. President’s Report: Tom Hayden**
    - 4.1.1 FL Section Annual Conference**
      - 4.1.1.1 2014 Conference Chair – Jose Acosta said he was excited to be here, thanked everyone for helping with the preparation. He asked everyone to enjoy Miami Beach and to contact him with any questions. The 2014 Conference has a lot of great speakers.
      - 4.1.1.2. Sponsor Update- Judy Nichols announced that sponsorship of the 2014 Annual Conference has brought in \$25,142 in revenue.

4.1.1.3. Exhibitor Update – Judy announced that there are 22 exhibitors participating this year and that this brought in \$13,500 in revenue. The Section provided two complimentary booth this year to ECB’s Outreach and the Florida Earth Foundation.

4.1.1.4. Attendance Update – Judy announced that 165 attendees are at this conference, including 28 students.

#### **4.2. President Elect: Adnan Javed**

4.2.1. President Elect Report – Adnan thanked everyone for coming.

4.2.1.1 Branch Visits – Adnan anticipates visiting every Branch in the coming year.

4.2.1.2 Draft Budget 2014-15 – tabled to end of Board meeting and was **approved**.

4.2.1.3 2015 Conference – Adnan announced that plans are already underway for the 2015 Annual Conference that will take place July 16-18, 2015.

4.2.2. New Board Orientation – this took place at the conclusion of the board meeting.

#### **4.3. Past President: Loreen Bobo**

4.3.1 Past President Report – Loreen chaired the 2014 Awards Committee and thanked Peter, Steve Goldstein and Roland Raymundo for working on the student awards. She encouraged all branches to submit for all awards next year.

4.3.2. Nomination Committee – Loreen also chaired the Nomination & Tellers Committee. A total of 169 votes were cast. She congratulated and announced the winners: Jose Acosta as President-Elect, Terri Bailey as District II Vice President and Rachel Haeseler as District IV Vice President.

#### **4.4. Secretary / Treasurer’s Report: Chris Rader**

4.4.1. Secretary/Treasurer’s Report – All financial reports are current and have been uploaded to the eRoom. Motion to approve the financials October-June 2014 – this vote was tabled so to give time for everyone to review. The Section is ahead on revenue by nearly 100% already in some categories.

### **5. Vice President for Administration and Finance – Matt Crosby – District 2**

#### **5.1. Administrative Management: Judy Nichols**

5.1.1. Annual Meeting Status – reported under President’s Report.

5.1.2. Doubleheader Status Updates – Suggestion made to hold these in conjunction with branch events. Tom asked Branch Presidents to contact Adnan when the optimum time would be to hold in the area. Must keep in mind that doubleheaders are full day events.

## **5.2. Communications and Publications: Julie Karleskint / Kathi Ruvarac**

**5.2.1.** Communiqué – Julie and Kathi announced that the newsletter is shifting from a pdf to an email version. The pilot version went out last quarter. There will be a quarterly report format that everyone will use and information will be pulled from that for the Communique and for the website. Kathi will oversee technical content and Julie will oversee general content. The Section will look to do a journal or a conference proceedings for next year. The Section will also ask for a technical paper to be sent in addition to the abstract.

## **5.3. Membership: Rachel Haeseler**

**5.3.1.** Membership – Rachel is figuring out the best way to bring the branches together to discuss their membership issues, then take the information and put it on the website. She will ask for updated membership chair list from each branch to begin this process.

## **5.4. Investment: Matt Crosby – no report**

## **6. Vice President for Educational Affairs: Sarah Matin, V.P. District III**

**6.1. Education:** Jeff Earhart still has funds in the Education Committee budget. The committee is offering grants of \$500 for K-12 outreach. Information is in the eRoom or contact Jeff Earhart. There is an international one-hour lecture series that can be hosted host on state or branch level with a speaker from New Zealand. All that has to be done is the local branch pays for his lunch and they do everything else. Adnan announced online university on our website through Red Vector. It is already up and running.

**6.2. Engineers without Borders: Crystal Markley** – EWB is hosting jointly held courses in conjunction with ASCE Global Conference in Panama that will take place a few days before the conference. Contact Crystal if there are any questions or if anyone from the Branch is attending so that they can meet in Panama. The EWB national conference is in Reston, VA, October 31-November2, 2014.

**6.3. Science and Engineering Fairs: Adnan Javed** – held in Lakeland. Winners posted in the eRoom.

**6.4. West Point Bridge Competition: Rob Best** – Eight branches are at the conference representing the 2 divisions. He asked that Branches bringing students be sure to bring the laptops and equipment to Cavalier II by 7:30am. Registration will start at 8am.

**6.5. Student Activities Committee: Marta Alonso / James Ink / Roland Raymundo / Tom Hayden** – Tom introduced Roland Raymundo as the new Chair of the Student Activities Committee. Each district is now represented with the appointment of Marta Alonso (District I), James Ink (District

II), Roland (District III) and Tom (District IV) as the new co-chairs. This is a good system because someone will be local in each group, rather than Todd coordinating the entire thing.

**6.6. Strategic Planning – Fraser Howe** – The Strategic Planning Committee was re-established last year. It is made up of Robert Jackson, Dallas Evans, Heath Jenkins, Chris Rader, Roland Raymundo, Jeff Rapolti, Tom, Adnan and Judy. The Committee has been asked to look at consolidating the number of Section committees. It has also been asked to come up with topics and speakers for doubleheaders and annual meetings. Fraser has already sent his recommendation to the committee.

## **7. Vice President for Professional Affairs: Robert Jackson, V.P. District IV**

**7.1. Government Affairs: Tonya Mellen** – Tonya said the Section was well-represented at the ASCE fly in. The Professional Engineers charter bill had some concerns, but they were fixed and it was passed with no controversy. The Section was represented by about a dozen people. Tonya thought they did a good job of handing out the report card. Expenses were shared more this year for people who did not get stipends. Her initiative to get branch people to see local reps did not yield any branches getting back to her about who could do that.

**7.2. Public Relations: Eric Czerniejewski:** Eric attended the Transportation Coalition Conference in Washington, DC. The House and Senate discussed numerous bills for a short term fix to the Highway Trust Fund issue including eliminating postal service on Saturday. There is an extensive amount of information on the status of the Highway Trust Fund at [www.fixthetrustfund.org](http://www.fixthetrustfund.org) website. It is important for our Florida Section membership to contact their local legislators and demand a long term solution to both the Highway Trust Fund and Surface Transportation Bill extension. The legislative fly in being held in Washington, DC next March will be another opportunity to meet with our legislators to provide ideas for the transportation policy approach to these funding issues.

**7.3. History and Heritage: Peter Moore** – no report

**7.4. Younger Members: Brett Manzie** – Robert Jackson announced that Brett was not here. YMG is hosting a pub crawl on Friday night during the Section Conference.

## **8. Vice President for Technical Affairs: Felix Peguero, V.P. District I**

**8.1. Technical Activities: Ana DeMelo** – Felix reported for Ana on the status of the Technical Affairs Committee accomplishments: TAC installed 5 new members to assist the chair; held 2 conference calls to coordinate and provide initial development of speaker database for branches to use and to help with annual meeting sponsors; assisted the Section in identifying doubleheader topics,

and provided recommendation to the Section to identify Red Vector courses in what would be beneficial to members.

**8.1.1. Miami-Dade SEI Institute Chapter Formation** – The MOU has been submitted. Miami-Dade has 3 Institutes already and a fourth one on the way. Motion made by Adnan and seconded by Felix to approve the formation of the SEI in Miami-Dade– **motion passes**.

**8.1.2.** Suncoast will be submitting an SEI MOU.

**8.2. Professional Development: Carol Hays, Ph.D.** – Dr. Hays assumed the Chair position on April 14, 2014. In that time, the Committee has received 14 requests from 8 different branches. All but one was approved. Dr. Hays thanked the committee for being efficient.

**9. Student Chapter Quarterly Showcase - University of Miami**

**10. Branch Quarterly Showcase – Miami-Dade Branch**

**11. Old Business** - none

**12. New Business** - none

**13. Announcements** - none

**14. Adjourn** – Motion made by Adnan and seconded by Jose to adjourn the meeting – **motion passes**. The meeting adjourned at 2:49.