

# Julia Kelly

no need to write the whole link.  
Just hyper link the word "LinkedIn"

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## Education:

**Rensselaer Polytechnic Institute, Troy, NY**  
Bachelor of Science in Environmental Engineering  
Minor in Sustainability Studies

May 2024  
GPA 3.89

## Awards and Honors:

- Dean's Honor List
- Rensselaer Medal Award

Organize this a bit more so it's easier to read. There's a lot being thrown here.

I usually like to demonstrate these types of skills within my experience. So give an example where you wrote a technical paper, or edited...

All Semesters  
March 2019

## Relevant Coursework:

Fluid Mechanics, Water and Resources, Applied Hydrology and Design, Environmental Investigation and Site Assessment, ~~Introduction to Engineering Design~~, Environmental Measurements, Environmental Media & Data, Environmental Chemo Dynamics, ~~Physiochemical Processes in ENVE~~

I'm not sure if it's relevant to say you speak Portuguese

## Skills:

I would make this section **Softwares** and make communication it's own category as well. The reason being that softwares is a big selling point for you and you want to draw attention to it.

- Software: Autodesk AutoCAD and Inventor, PIPE-FLO, HEC-HMS, Microsoft Word, Excel & PowerPoint
- Communication: Strong technical writing, editing, and researching ability, introductory level Portuguese
- Laboratory: Fluid Mechanics Lab, Hydrology Lab, Physiochemical Processes Lab, Chemo Dynamics Lab

## Work Experience:

shouldn't this be under coursework?

don't downplay yourself

**Wright-Pierce, Providence, RI**  
*Engineering Intern*

August 2022 – December 2022

- Works within the Water and Wastewater Groups providing environmental engineering consulting services to public and private clients
- Conducts field work including facility asset management and tracer studies for drinking water treatment plants
- Communicates with clients through planning, attending and engaging in meetings and presentations
- Assists in various permitting applications, contractor agreements, bid documentation, technical report writing
- Exhibits strong organizational and interpersonal skills in updating water group standard details

if it's a past experience it should be in past tense.

reorder the sentence so that "providing environmental engineering consulting services" is first written. It's more impressive.

present experience should be first. write experience chronologically.

**GeoExplorer Mixed Reality and Mobile Project, Troy, NY**  
*Undergraduate Researcher*

January 2023 – Present

- Play tester for National Science Foundation (NSF) project to improve the learning experience of geotechnical engineering undergraduate students
- Navigate a virtual learning experience whose goal is to teach the procedure of the Cone Penetrating Test (CPT)
- Critique and improve the existing lecture material and game design

is there a better word you can lead with?

## Leadership and Volunteerism (RPI):

Am I supposed to know what this means?

**Student Sustainability Task Force**

February 2022 – Present

- Organized campus wide conference to unite the RPI sustainability community and recognize student power in facilitating improvement to campus functions such as composting, recycling, and green investing
- Established RPI Sustainability Coalition to organize student sustainability
- Works passionately to establish an Office of Sustainability within institution administration

Sounds like the same thing?

give specifics. How many students were involved? How much did you organize... Do this for all your experience so there's more things to ask questions on.

**NY Epsilon Chapter of Pi Beta Phi**

January 2022 – June 2022

*Vice President of Community Relations*

- Dutifully sat on the Executive Board of the chapter of over 75 collegiate women
- Upheld high standards of integrity and leadership in conjunction with an ability to communicate, delegate, and work with a team
- Cultivated servant leadership amongst members through providing service hour opportunities, community engagement, and exceeding national fundraising quotas

Try to write something actionable that you did to demonstrate

communicate, delegate, and

give specifics...

if you can write these skills as it's own bullet point with a given example that would be great!

I would hope you did it dutifully. Perhaps write "Lead a team" or "Worked alongside"...