

Attendees

Board Members:

• Melissa Burns	President	Present (via Phone)
• Tonya Mellen	President Elect	Not Present
• Corey Bloxam	Vice President	Present (via Phone)
• Juan Gonzalez	Treasurer	Present (via Phone)
• Thomas Anzelone	Secretary	Present (via Phone)
• Jignesh Vyas	Past President	Present (via Phone)

Institute & Student Chapter Representatives:

• Construction Institute:	Present (via Phone)	Louis Bramblett – Chair
• Environmental & Water Resources Institute:	Present (via Phone)	Sue Woodbery – Chair
• Sustainability First Chair:	Present (via Phone)	Steve Sommerfeldt – MOU - Chair
• Geo-Institute:	Present (via Phone)	Gene Williford – Chair
• Structural Institute:	Not Present	Rocio Rodriguez – Chair
• Transportation Institute:	Present (via Phone)	Frank Caruso – Chair
• Utility Engineering and Survey Institute:	Not Present	Alec Grkovic – Chair
• Education Committee:	Present (via Phone)	Mike Olka – Chair
• Young Members Forum:	Present (via Phone)	Catherine Felter - Chair
• University of Central Florida:	Not Present	John Desmet –President
• Embry Riddle Aeronautical University:	Not Present	Victoria Naskalel – President

Other Attendees Present:

• Diversity Chair	Present (via Phone)	Mike Olka
• Awards and Scholarship Committee	Present (via Phone)	Thomas Anzelone
• Government & Public Relations Chair	Present (via Phone)	Alex Goetz
• Newsletter Editor	Not Present	Khanh Olka
• History and Heritage Chair	Not Present	Rocio Rodriguez
• Florida Section	Not Present	Tonya Mellen
• Icebreaker Chair	Present (via Phone)	Catherine Felter
• Social Media	Present (via Phone)	Ali Aydelotte
• Golf Tournament Chair	Not Present	Craig Ballock
• UCF Student Chapter	Present (via Phone)	Michael Mohney

Presided

Melissa Burns

7:30 am General Business:

- Greetings and Roll Call
- Other New Business and Miscellaneous
 - Review of October action items – Juan
 - Updated Officer List – send to Thomas Anzelone (Thomas.Anzelone@RSandH.com)
 - October Document Submission Recap – Jignesh Vyas

- Society 2021 Outstanding Branch Award Nomination: Deadline October 30, 2021
- Branch annual financial report – Institutes, YMF – Due to Corey Bloxam by 10/13/21
- Branch Annual Report – Due Nov 30, 2021 – Jignesh Vyas
- Membership Renewal by December 31, 2021 – ALL
- ECFRCP – MOU
- Section & Branch Information Exchange – [Meeting Recording](#)
- Introduction to Expectations of Region Governors Webinar – [Meeting Recording](#)

Institute Chapters (Scheduled date for monthly event)

- Construction Institute: Louis Bramblett (2nd R)
 - No Updates
- Environmental & Water Resources Institute: Sue Woodberry (3rd R)
 - Recent Events: 9 people attended recent meeting
 - Finalized annual report to get to ECB
 - Looking to put together scholarships for January
 - Looking into volunteer event with Ronald McDonald House
 - Seminar event – possible two day event online with a social in person
- Geo-Institute Chapter: Gene Williford (4th T)
 - Banking updates: trying to open new account with new bank
- Structural Engineering Institute: Rocio Rodriguez (3rd T)
 - Recent Events: Scholarship Winners – Furkan Luleci (Graduate), Michael Mohny (Undergrad)
 - Upcoming Events:
 - 11/16/2021: CROSS US with Glen Bell and Andrew Hermann - \$5 to attend to raise money for scholarships.
 - 1/18/2021: Disaster Engineering: Structural Specialist Responders seminar has been moved to 1/18/2021
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- Transportation & Development Institute: Corey Bloxam (4th R)
 - Recent Events: T&DI Lunch Meeting, 10/5/21, Virtual, 8 in attendance
 - T&DI Luncheon, 10/28/21, FDOT District 5 Safety Goals, Loreen Bobo, PE, Virtual, 45 in attendance.
 - Upcoming Event: Lunch planning meeting, 11/2/21 & 12/1/21.
 - T&DI Luncheon, 12/9/21, Annual Roadway CIP, FDOT D-1, D-5, Turnpike, CFX, Orange County, Doubletree on Ivanhoe, Joint Meeting – FES, ASHE, WTS, SMPS – Intend to give out scholarships at this event
 - Anticipating participating the special Olympics if pandemic allows
- Utility Engineering & Surveying Institute: Alec Grkovic (3rd R)
 - Scholarship Application – Juan to send update on this scholarship
 - A meeting is expected to take place within the group this month
- Education & Outreach Committee: Mike Olka (2st R)
 - Recent Events: Looking to send a meeting to have first meeting of the school year.

- Sustainability Committee: Steve Sommerfeldt (2nd T)
 - East Central Florida Regional Planning Council (ECFRPC) MOU
 - Committee was held on the 19th of the month with 6 attendees
 - Lunch webinar by Stephanie Ishii was on October 20th with 20 attendees and a PDH was issued to attendees
 - Orange county sustainability meeting took place with a member in attendance
 - Upcoming Events:
 - Nov 17th-18th – ISI & ZPH Virtual Conference on Equitable and Sustainable Infrastructure
 - Nov 3rd – East Regional Planning workshop
 - November 30th – Geosystems Webinar – Innovative Techniques to Managing Stormwater
 - Looking to spend branch budget on sending members to sustainability events
- Younger Member Forum: Catherine Felter (1st or 2nd R)
 - Recent Events:
 - Social at Persimmons Brewing on October 26th with 15 attendees
 - YMF presented at ERAU in October
 - Upcoming Events:
 - Planning Canned food drive on November 15th
 - Tailgate coming up with UCF this month
 - Disney Marathons coming up in January
 - Toys for Tots in December – Looking to have any other institutes to join

Student Chapters:

- University of Central Florida: John Desmet
 - Recent Events:
- Embry-Riddle Aeronautical University: Victoria Naskale
 - Recent Events:
- Polytechnic University of Puerto Rico
 - NO REPRESENTATIVE

Events**Community Service: Vice President – Corey Bloxam****No Updates****Annual Branch Events:**

- E-Week (February 20 to 26, 2022) : Mike Olka
 - No Updates – Will contact others soon
- Icebreaker (May 19, 2022): Catherine Felter
- Officer Installation Luncheon (2022 TBD) Corey Bloxam
- Golf Tournament (2022 TBD) Craig Ballock
- Central Florida Field Trip (2022 TBD): Catherine and Others
 - Looking to have updates

Committees

- Awards & Scholarship Committee: Thomas Anzelone / Jignesh Vyas
 - Society Awards – Looking into them
- Nominations & Tellers Committee: President-Elect/Past President – Tonya/Jignesh

- No update
- History & Heritage Committee: Rocio Rodriguez
 - Moving the interview video with Frank Caruso to Youtube
- Finance & Budget Committee: President-Elect/Treasurer – Tonya/Juan
 - No current update
- Membership & Retention Committee: Past President – Jignesh Vyas
 - No current updates
- Government & Public Relations Committee: Alex Goetz
 - The Orlando area is continuing to grow. The Department of Economic Opportunity announced that the Orlando area has added 79,000 jobs year to date. According to the September jobs report and Florida added 73,000 new jobs statewide. <https://floridajobs.org/news-center/DEO-Press/2021/10/22/the-florida-department-of-economic-opportunity-announces-the-orlando-area-september-2021-employment-data>
 - GOAA approved funds to proceed with south terminal expansion at MCO. <https://www.fox35orlando.com/news/goaa-approves-funds-to-proceed-with-south-terminal-expansion-at-oia>
 - FEMA rates are changing. Beginning October 1, 2021, the way FEMA sets flood insurance rates has changed. <https://www.fema.gov/flood-insurance/risk-rating>
- Diversity & Inclusion Committee: Mike Olka
 - No current Update
- Scholarship Endowment Fund: Craig/ Jignesh/ Melissa
- Special Projects & Activities Committee: Vice President – Corey Bloxam
 - Social Event
 - Membership Event
 - UCF / ERAU Seniors / Students
 - Diversity Event
 - SWE / SHPE / NSBE: Joint Socials
 - Service Event
 - Cleanup?

Treasurer Report**Juan Gonzalez**

- Monthly Report – October – Juan Gonzalez
 - Motion to approve with amendments to education committee income – Jignesh Vyas, Second by Thomas Anzelone. All Approved
- Year-end report – Corey/ Jignesh

Secretary Report**Thomas Anzelone**

- Meeting Minutes
 - October – Motion to approve with amendments to education committee income – Jignesh Vyas, Second by Sue Woodbery. All Approved

Communications (asce-ecb@outlook.com)

Khanh Olka

- Newsletter: Khanh Olka (asce-ecb@outlook.com)
 - Invoicing for Sponsors & Job Advertisements – Jignesh/Khanh
 - Need input by Friday, November 5th
- Website: Jignesh Vyas (asce.ecb.webmaster@gmail.com)
 - Ongoing – Please copy webmaster on all advertisements / events you'd like posted to the website
 - Website advertisement options – Craig
 - Need Headshots from Sue from EWRI and Rocio for SEI
- Office 365 - Jignesh
 - Use ECB email addresses – separate emails for president and communications (1 TB storage each)
 - Cloud storage access
- Social Media: Ali Aydelotte (aaydelotte@ardaman.com)
 - Posting on events social media

Closing

- Section Infrastructure Report has been released
 - Florida and United states report card is under website resources and links page

Action Items

- ERAU to provide summary of all student activities for the year (to Jignesh)
- ~~• All the financial reports will need finalized and sent to Corey as soon as possible~~
- ~~• Catherine Felter to send to Jignesh all updated members and chair positions for YMF~~
- ~~• Jignesh to follow up on bridge competition check to be cashed (One remaining)~~
- All officer information to be sent to Jignesh from ERAU
- ~~• Jignesh to follow up with Corey for Year end report~~
- Jignesh to forward compiled officer list to Thomas