

TRY TO GET AN EMAIL
WITH YOUR NAME.

MARIO HERRERA, S.M. ASCE

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SKILLS

- Construction management
 - Pre-construction
 - Code compliance
- Autodesk Revit, AutoCAD, Trimble SketchUp Pro, Bluebeam Revu
- WHY ARE ALL THESE IN ONE BULLET POINT?
CREATE ANOTHER SECTION FOR "SOFTWARES"
- I DON'T THINK THIS IS NECESSARY BECAUSE THEY CAN LOOK UP YOUR NAME EITHER WAY BUT YOU CAN LEAVE IT IN IF YOU'D LIKE FOR ONLINE RESUMES.
- I DON'T THINK YOU NEED TO PUT "STUDENT MEMBER ASCE"

EDUCATION

Master of Engineering: Construction Engineering and Management (Anticipated graduation 2023)

University of Texas at Arlington – Arlington, TX

IF YOUR GPA IS ABOVE A 3.0, INCLUDE IT

Construction Management Certificate, 2020

Columbia University ~~in The City of New York~~ – New York, NY

Bachelor of Science: Civil Engineering, 2008

Rafael Nunez University – Cartagena, Colombia

- Minored in Construction Management

MINOR IN...

EXPERIENCE

WORK HISTORY

Sr. Project Manager, 01/2010 to Current

R.D. Howard Construction – Fort Worth, TX

- Saved over \$100K by reviewing suppliers invoices, and the work of other PMs in the organization.
- Consult with clients to define objectives and develop scopes. SUCH AS...?
- Improved cost control through effective allocation of subcontractors and site resources.
- Manage commercial construction projects by working effectively with general contractors, subcontractors, engineers and architects.
- Managed and led multi-disciplinary design team throughout development and contract document phases for a House of Worship project.

TRY TO ADD A BIT MORE DETAIL AND "FLAIR" TO THE BULLETS. EXCITE THE READER WITH WHAT EXCITES YOU

Resident Engineer, 02/2006 to 07/2009

Serviobras Ltd. – Colombia

- Controlled engineering activities to maintain work standards, adhere to timelines and meet quality assurance targets.
- Monitored project progress, ensuring conformance to design specifications and safety standards.
- Prepared project proposals, cost estimates, schedules and project specifications.
- Analyzed survey reports, maps, blueprints and other topographical and geologic data to effectively plan infrastructure and construction projects.
- Kept project on schedule and within budget while serving as project leader.
- Interacted with state and local agencies concerning compliance with codes and regulations.

YOU CAN ADD INTERESTS IF YOU WANT TO TAKE UP SPACE. (HIKING, BOATING, WHATEVER...) TO MAKE YOUR RESUME MORE DYNAMIC

MEMBERSHIPS

American Society of Civil Engineers.

International Concrete Repair Institute, Inc.

I DON'T THINK THIS IS A NECESSARY SECTION. I THINK SKILLS CAN GO HERE.
WHAT DO THESE MEMBERSHIPS ADD TO YOU AS AN APPLICANT. FOR YOUR ENTIRE RESUME, REMEMBER THAT YOU ARE TRYING TO IMPRESS THE READER TO WANT TO MEET YOU/HIRE YOU.

PUT WHAT YOU WANT PEOPLE TO LOOK AT FIRST.
I RECOMMEND YOU ORDERING YOUR RESUME:
EDUCATION
PROGRAMS
EXPERIENCE
SKILLS
PROFESSIONAL MEMBERSHIPS

KEEP THE SAME FORMAT FOR ALL YOUR SCHOOLING. FIRST PUT THE SCHOOL THEN THE DEGREE. IT TOOK ME A SECOND TO FIGURE OUT WHAT DEGREE WAS FROM WHOM

KEEP THEM ALL THE SAME TENSE