

Attendees

Board Members:

- *Melissa Burns* *President* *Present (via Phone)*
- *Tonya Mellen* *President Elect* *Present (via Phone)*
- *Corey Bloxam* *Vice President* *Present (via Phone)*
- *Juan Gonzalez* *Treasurer* *Present (via Phone)*
- *Thomas Anzelone* *Secretary* *Present (via Phone)*
- *Jignesh Vyas* *Past President* *Not Present*

Institute & Student Chapter Representatives:

- | | | |
|---|----------------------------|--|
| • <i>Construction Institute:</i> | <i>Not Present</i> | <i>Louis Bramblett – Chair</i> |
| • <i>Environmental & Water Resources Institute:</i> | <i>Not Present</i> | <i>Sue Woodbery – Chair</i> |
| • <i>Sustainability First Chair:</i> | <i>Present (via Phone)</i> | <i>Steve Sommerfeldt – MOU - Chair</i> |
| • <i>Geo-Institute:</i> | <i>Not Present</i> | <i>Gene Williford – Chair</i> |
| • <i>Structural Institute:</i> | <i>Not Present</i> | <i>Rocio Rodriguez – Chair</i> |
| • <i>Transportation Institute:</i> | <i>Present (via Phone)</i> | <i>Frank Caruso – Chair</i> |
| • <i>Utility Engineering and Survey Institute:</i> | <i>Not Present</i> | <i>Alec Grkovic – Chair</i> |
| • <i>Education Committee:</i> | <i>Present (via Phone)</i> | <i>Mike Olka – Chair</i> |
| • <i>Young Members Forum:</i> | <i>Present (via Phone)</i> | <i>Catherine Felter - Chair</i> |
| • <i>University of Central Florida:</i> | <i>Not Present</i> | <i>John Desmet –President</i> |
| • <i>Embry Riddle Aeronautical University:</i> | <i>Not Present</i> | <i>Victoria Naskalel – President</i> |

Other Attendees Present:

- | | | |
|---|----------------------------|-----------------------------------|
| • <i>Diversity Chair</i> | <i>Not Present</i> | <i>Mike Olka</i> |
| • <i>Awards and Scholarship Committee</i> | <i>Present (via Phone)</i> | <i>Thomas Anzelone</i> |
| • <i>Government & Public Relations Chair</i> | <i>Not Present</i> | <i>Alex Goetz</i> |
| • <i>Newsletter Editor</i> | <i>Present (via Phone)</i> | <i>Khanh Olka</i> |
| • <i>History and Heritage Chair</i> | <i>Not Present</i> | <i>Rocio Rodriguez</i> |
| • <i>Florida Section</i> | <i>Present (via Phone)</i> | <i>Tonya Mellen</i> |
| • <i>Icebreaker Chair</i> | <i>Present (via Phone)</i> | <i>Catherine Felter</i> |
| • <i>Social Media</i> | <i>Present (via Phone)</i> | <i>Ali Aydelotte</i> |
| • <i>Golf Tournament Chair</i> | <i>Not Present</i> | <i>Craig Ballock</i> |
| • <i>Embry Riddle Aeronautical University:</i> | <i>Present (via Phone)</i> | <i>Madi Smith –Vice President</i> |
| • <i>Environmental & Water Resources Institute:</i> | <i>Present (via Phone)</i> | <i>Patty Therrien –</i> |

Presided

Melissa Burns

7:30 am General Business:

- Greetings and Roll Call
- Other New Business and Miscellaneous
 - Review of February action items – Thomas

- Updated Officer List – send to Thomas Anzelone (Thomas.Anzelone@RSandH.com)
- Maria Lehman – Society president elect, offer to speak to ECB/ YMF/ Institutes. Virtual now and then in person in July to coincide with either Florida Section Conference or ACEC Annual Conference
 - Dennis Truax will be at ASCE FL Section Conference
 - Suggested topics by Maria
 - Managing environmental risk - include sustainability and resilience themes
 - Lessons learned from Mega Projects - include sustainability and resilience themes
 - YMF/Student talk on Maria’s journey and things to consider when developing a career plan
- Power Skills workshops [Power Skills Workshops | ASCE](#)
 - Requested Dates March 24, March 31, April 7, April 12, April 19
- At risk members – will be emailing all in our Branch in March (Need email info from Jignesh)
- Society leadership training committee
 - Shields up alert - CISA (Cybersecurity and Infrastructure Security Agency) has issued a “[Shields Up](#)” alert and it is strongly recommending that you be vigilant and make sure your personal systems are up to date with patches
 - MRLC Recordings
https://upload.asce.org/public/folder/e_rrfecapUqjSHZAIQur7g/Post%20Conference%20Materials
[\[upload.asce.org\]](#)
 - Next year: Charlotte
 - “[Social Engineering and How it May Affect your role as a volunteer leader](#)” Webinar by the Society leadership training committee, March 16, 1PM ET
 - Let Melissa know if interested to receive invite
- “[Section/ Branch Engagement and Collaboration with Institute chapters](#)” Webinar by Society Leadership training committee
 - Recording:
https://upload.asce.org/public/file/M0WE23hdG0C3NpsUrzACAA/Institute%20Chapter_Section_Branch%20Interface%20Webinar-20220216_135853-Meeting%20Recording.mp4 [\[upload.asce.org\]](#) has also been posted to our Leader Training Committee website under the Resources Tab at [Resources | The Leader Training Committee \(asce.org\)](#) [\[regions.asce.org\]](#)
- ASCE Week – Orlando, FL – March 20-25, 2022, \$1,995 for full registration

Institute Chapters (Scheduled date for monthly event)

- Construction Institute: Louis Bramblett (2nd R)
 - No Updates
- Environmental & Water Resources Institute: Sue Woodberry (3rd R)
 - Recent:
 - Committee Meeting, 2-8-2022, Monthly General Meeting, Virtual, 11 in attendance
 - \$500 sponsorships were sent to UCF and ERAU students to attend the Student Conference in Tallahassee, and \$500 sent to Student Conference (Bronze Status). Student scholarship forms finalized and sent to UCF and ERAU for \$6000 in scholarships to be awarded at the May 2022 seminars.
 - Upcoming:
 - Committee Meeting, 3-8-2022, Monthly General Meeting, Virtual.
- Geo-Institute Chapter: Gene Williford (4th T)
 - Bank account fraud – ASCE Legal
- Structural Engineering Institute: Rocio Rodriguez (3rd T)
 - SEI Chapter of the Year
 - Upcoming:
 - Presentation on March 31 on “Concrete Ideas for Carbon Reduction” along with the sustainability institute. PDH request has been submitted to the board.
 - Structures Congress 2022 in Atlanta. Early bird specials end March 2.
 - SCE 7-22 /SEI standard series continues. Next session will be on May 12 (subject: seismic).
 - Scholarship for students to attend Electrical, Transmission, and Substation Structures conference is still open. Deadline: April 25, 2022
 - Please consider sharing the story of any interesting projects you have worked or are working on.
 - SEI is looking for institute officers to start in September, 2022
- Transportation & Development Institute: Corey Bloxam (4th R)
 - Recent:
 - T&DI Lunch Meeting, 2-8-2022, 7 in attendance
 - T&DI Special Olympics, 2-26-2022, 4 in attendance, Assisted with basketball competitions. Located in Tavares, FL
 - Upcoming:
 - T&DI Lunch Meeting, 3-1-22 (Virtual)
 - T&DI Luncheon, 3-24-22, TBD
- Utility Engineering & Surveying Institute: Alec Grkovic (3rd R)
 - No Updates
- Education & Outreach Committee: Mike Olka (2st R)
 - February 2022:
 - Committee Meeting on 2/3/22 - planning for the 2022 school year. Virtual.
 - Seminole County Science Fair on 2/5/22 – Seminole Towne Center Mall in Sanford
 - SECME Competition on 2/12/22
 - Odyssey of the Mind Competition 2/12/22 at UCF
 - Math Counts Competition on 2/17/22 – Virtual

- Florida Science Olympiad on 2/26/22
- Sustainability Committee: Steve Sommerfeldt (2nd T)
 - 2/22 during lunch – Committee Meeting – 6 attendees
 - 2/9 – 2 members attended the ECFRPC meeting on Green, Grey, Blue Infrastructure TAC. EV presentation by FDOT and ECFRPC conducted workshop on how municipalities are reducing carbon emissions.
 - 2/24 - Introduction to Green Infrastructure & Low Impact Development - Designing with Maintenance in Mind, by Ferguson. 72 registered, 65 attendees. No charge for webinar. Recording sent to Jignesh for posting to website.
 - 3/31 – Joint event being planned with SEI on Concrete Ideas for Reducing Carbon Emissions, by James A. D’Aloisio, P.E., SECB, LEED AP
 - 3/29 – Next committee meeting. - Virtual during lunch
- Younger Member Forum: Catherine Felter (1st or 2nd R)
 - Recent Events:
 - Early February Community Service event with Engineers without borders – 10 people at second harvest
 - Had a joint technical presentation with Engineers without borders
 - Upcoming Events:
 - Volunteer Event in March – Keep Orlando Beautiful
 - Central Florida Field Trip – 14 students attended
 - Fees associated with Constant Contact and Paypal

Student Chapters:

- University of Central Florida: John Desmet
 - Recent Events: *No Updates*
- Embry-Riddle Aeronautical University: Victoria Naskale
 - *Gearing up for conference*
- Polytechnic University of Puerto Rico
 - *NO REPRESENTATIVE*

Events

Community Service: Vice President – Corey Bloxam

Ali will be finalizing putting together a community service event. Also looking into supporting a group focused on turtle rescue.

Annual Branch Events:

- E-Week (February 20 to 26, 2022) : Mike Olka
 - Dream big showing with panelists took place
 - Virtual Tour of Siemens
 - Saturday – Awards Banquet
 - Awards: Member of the year (Catherine Felter) , Engineer of the Year (Steve Sommerfeldt) , Technical Contributor of the year (Donna Friis)
- Icebreaker (May 19, 2022): Catherine Felter
 - In the process of getting sponsorship from previous sponsors. Being sent to the public tomorrow for sponsorship
- Officer Installation Luncheon (September 9, 2022) Corey Bloxam
 - Date Confirmed? – Yes, paid deposit.

- Golf Tournament (2022 TBD) Craig Ballock
- Central Florida Field Trip (February 25th, 2022): Catherine and Others
 - Went well. 14 student attendees. Finrock and ADS plant & project tours

Committees

- Awards & Scholarship Committee: Thomas Anzelone / Jignesh Vyas
 - **Section awards due May 30**
 - Engineer of the Year
 - Young engineer of the year
 - Government engineer of the year
 - Branch of the year – ECB!
 - Student of the year
 - Student outstanding service award
 - Graduate student of the year award
 - Faculty advisor of the year
 - Nominations Due on April 15th. Will be posted in the Newsletter for March.
 - Board to vote (Anonymously) at May Meeting to get all awards finished by May 30th date to Section
 - Scholarship application will be available in February
 - Deadline for Students to Apply is April 29th.
- Nominations & Tellers Committee: President-Elect/Past President – Tonya/Jignesh
- History & Heritage Committee: Rocio Rodriguez
- Finance & Budget Committee: President-Elect/Treasurer – Tonya/Juan
 - New cards being issued
 - Everyone be aware of (impressive) spam emails of funds requests
- Membership & Retention Committee: Past President – Jignesh Vyas
 - No current updates
- Government & Public Relations Committee: Alex Goetz
- Diversity & Inclusion Committee: Mike Olka
- Scholarship Endowment Fund: Craig/ Jignesh/ Melissa
- Special Projects & Activities Committee: Vice President – Corey Bloxam
 - Social Event
 - Tonya’s idea of a social event
 - Membership Event
 - UCF / ERAU Seniors / Students
 - Diversity Event
 - SWE / SHPE / NSBE: Joint Socials
 - Service Event
 - Cleanup?

Treasurer Report

Juan Gonzalez

- Monthly Report – January – Juan Gonzalez
 - **Motion to Approve – Catherine Felter, Seconded by Mike Olka. All Approve.**
- Monthly Report – February – Juan Gonzalez
 - **Motion to Approve – Mike Olka, Seconded by Thomas Anzelone. All Approve.**

Secretary Report

Thomas Anzelone

- February Meeting Minutes
 - **Motion to Approve – Mike Olka, Seconded by Steve Sommerfeldt. All Approve.**

Communications (asce-ecb@outlook.com)

Khanh Olka

- Newsletter: Khanh Olka (asce-ecb@outlook.com)
 - Invoicing for Sponsors & Job Advertisements – Jignesh/Khanh
 - Need input by **Friday, March 11th**
- Website: Jignesh Vyas (asce.ecb.webmaster@gmail.com)
 - Ongoing – Please copy webmaster on all advertisements / events you'd like posted to the website
- Office 365 - Jignesh
 - Use ECB email addresses – separate emails for president and communications (1 TB storage each)
 - Cloud storage access
- Social Media: Ali Aydelotte (aaydelotte@ardaman.com)
 - Post events – Coordination with YMF Social Posts

Closing

- Old Business and Miscellaneous
- Next Meeting: Tuesday, April 5, 2022

Action Items

- Jignesh to forward compiled officer list to Thomas
- Melissa needs branch login to receive at-risk membership emails – Juan to provide