I am a construction manager with more than nine years of experience in the construction industry and a Master of Science in construction management from New York University.

Education

- Real Estate Financial Analysis

New York University, NY

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- MS, Construction Management, 2016, New York University, NY

- MS, Architectural Engineering, 2012,

Zanjan University, Iran

- BS, Architectural Engineering, 2010

Shariaty University, Iran

**Certifications/Training**

- Professional Engineer, Civil Consturtion

- PMP certificate

- LEED Green Associate certificate
- OSHA 10-Hour Construction

- 4-Hour Supported Scaffold

- 8-Hour Fire Safety Manager

- NSC CPR Certification

- 40-Hour Site Safety Manger

- DOB Expedited License – Class 2

**Skills**

Primavera P6, AutoCAD, SketchUp, Photoshop, Revit Architecture, Planswift, Newforma, Sharepoint, ProjectSolve, TeamBinder, Yardi

My experience includes project management and administration, development, and enforcement of architectural and structural design, site safety plans, construction inspections, acquiring permits, processing submittals, preparing change orders, performing site inspections, processing requisitions, coordinating between stakeholders, following up with city agencies.

Throughout the course of my career, I have perfected my project management and leadership abilities. I am a capable and consistent problem-solver skilled at prioritizing and managing projects with proficiency.

In my projects, I contribute decision-making, coordination, and communication toward team efforts and business improvements. I am progressive-minded and in tune with new developments in my field. I enjoy collaborative brainstorming sessions, which allow me to coordinate activities to achieve a common goal.

**Professional Experience**

**Project Manager at AECOM Leeding Builders Group 2022-Present**

Oversee Responsible for the overall management administration to project and assists in establishing project specific objectives and policies. Provides management and guidance to subordinate managers, enforces company and project policies, and a primary liaison between AECOM and client interface. Oversees and ensures all facets of the project are constructed in accordance with design, budget and schedule through subordinate managers and supervisors. Responsible for administering the project from the pre-construction budgeting/schedule stage through procurement, shop drawing/coordination development, construction, space turnover and contract closeout. Position has significant profit/loss responsibility for assigned construction project.

**Projects:**

1. 2555 Broadway, New York, NY

2. 204 4th Ave, Brooklyn, NY

**Project Manager at HUBB NYC 2019-2022**

Oversee the operation of all construction activities for the portfolio of buildings located in New York City. Coordinate between the general contractors, engineers, architects, and other 3rd parties. Coordinate and implement plans to ensure that the contractor and subcontractors are building the plans properly. Work with architects and engineers to identify the optimum layout. Report on the project status to senior management. Budget monitoring. Coordinate paperwork and follow-up for all filings with the landmark, DOB, DOT, DEP to obtain the work permit, landmark permit, FCO, and TCO.

**Sample Projects:**

1. Commercial Buildout: 56 W 125th St, New York, NY

This current $4M project involves building 7 commercial spaces. I am managing the entire portfolio, including the design, construction and close out.

2. Adding green roof: 404-406 East 88th Street and 344 East 85th Street, New York, NY.
I was involved in checking the current condition of the buildings and analyzing the structural strength. I did probe tests to verify the existing building's structural components and study their condition, locations of structural elements, dead and live load calculations on the roof, determining if the roof can take the new load or shoring is needed.

2. Apartment or hallway or staircase Renovations: 10 units at 714 9th Ave and 16 units at 859 9th Ave – Staircase renovation at 153rd East 26th St, New York, NY
The client wanted to remove the bearing wall to get a bigger living room and relocate the windows to get better sub-lights. I performed a probe and found the type, size, and location of structural components and analyze the stability of those, and I designed the new apartment layout. I also studied the existing window lintels' conditions and created the demolition plan for replacing the existing lintels.
I also performed the floor structural analysis to verify the floor's debris load. Based on the outcome, I designed the shoring drawings to stabilize the old floor.

3. Façade Restoration at 859 9th Ave, 1012 Lexington Ave, New York, NY, and 210 W 96th St and 304 Bleecker St.
I was involved with preparing and designing the sidewalk shed drawings and pipe scaffolding drawings for two building elevations. I was also involved in analyzing the roof parapet condition to determine if rigging can be installed instead of pipe scaffolding to meet our budget and deadline constraints. I also performed site inspections during the installation to ensure it complies with the approved and signed drawings.
Currently, the projects are under construction, and I am the project manager of the team.

4. Sidewalk repair at 1012 and 1018 Lexington Ave, New York, NY
I've reviewed the concrete design mix for concrete flag replacement.

**Assistant Resident Engineer at Entech Engineering / WSP USA 2018-2019**

**Project:**

1. MTA-MNRR, Systems Integration and Construction Management Services for Customer Services Initiatives Project in Grand Central Terminal and Outlying Stations, New York, NY – Metro-North Railroad (MNR).

My responsibilities as part of the EnTech team sub to WSP USA included conducting site visits, producing measurements, creating red line drawings, and providing engineering support regarding technical issues during the project. I reviewed Issued for Construction (IFC) drawings to ensure they comply with design regulations & recommendations. I was involved in analyzing and designing a structural platform, preparing drawings for demolition of existing electrical and mechanical rooms, and developing new spaces to support the latest technology and new bird netting system for the stations. I was also responsible for performing site inspections for concrete and Rebar works to determine if they were configured correctly. While in the field, I was responsible for verifying installed equipment versus approved drawings and verifying the concrete design mix complies with the approved technical report from the engineer of record. I tracked all the field condition changes and updated the team about the changes and the drawings for future as-built drawings. Besides that, I maintained the schedule and the budget log and attended the design and progress coordination meetings.

**Assistant Project Manager at ZDG LLC 2016-2018**

**Projects:**

1. Marriott Moxy Hotel High-Rise Construction in Downtown Manhattan, NY

This $60M project involved constructing a high-rise structure in a heavily trafficked Financial District area. Due to the location, detailed logistical plans were required to complete work quickly and with minimal disruption.

I assisted in pre-construction project development with the contractor and design consultant team from RFP through the award, including establishing the logistic site plan, architectural and structural drawings, MEP drawings, vibration monitoring, documenting the scope of works, budget, and construction schedule. I was also responsible for developing Site Safety Plans and Tenant Protection plans. I was involved in designing temporary structures, such as scaffolds and sidewalk shed. I assisted with field supervision from the excavation to superstructure and finishes, attended weekly design meetings, reviewed the updated drawings, informed the team of the changes, and updated the field challenges' design team. I analyzed and verified the use of the required concrete design mix based on the structural drawings. I visually inspected rebars or bolts addressed in design drawings to be installed in concrete prior to pouring the concrete. I was responsible for equipment coordination and fabrication, submittals, RFIs, shop drawings, tracking the budget throughout the project duration. When an incident was happening on projects, I was investigating the incident. I took the proper procedures until everything and everyone were back to normal and would have a lesson learned session in the field for all laborers to ensure the incident would not happen again.

2. Kehilath Jeshrun Ramaz Congregation Construction, Manhattan, NY

This $2M project involved reconstructing a 130-year-old synagogue in Manhattan that was destroyed by a fire in 2011.

I was engaged in contract and project administration on the project and helped review contract documents and budget and schedule quotes to choose a contractor. I produced procurement logs, scope, budget, and scheduling, coordinated field requests, developed a Site Safety Plan, processed submittals and RFIs, reviewed shop drawings, attended construction safety and progress meetings, acquired construction permits, and resolved NCRs. I reviewed reports from construction inspectors, safety engineers, and special inspectors to ensure the project would be completed on time and without complications.

**Project Engineer at Major Building Consulting 2014-2016**

I was involved in the planning and executing various large-scale construction projects in Manhattan. I was responsible for developing Site Safety, tenant safety, fire safety, and NYCDOT logistics plans. I attended meetings with NYC DOB, acquired the approval of site safety plans, performed site visits to ensure contractor work was in compliance with safety plans, OSHA regulations, and New York City and State safety requirements. I was responsible for ensuring subcontractors conducted proper training per OSHA requirements. I facilitated safety training for site personnel, performed formal weekly safety audits, reported non-conformance. I also performed rebar and concrete inspections and prepared inspection reports.

**Sample Projects:**

1. Renovation at 610 East 20th Street, NY – The work scope was Exterior Modifications, including removing and installing stairs and an ADA exit ramp.

I analyzed and reviewed the architectural, structural, and support of excavation drawings to perform Rebar and Concrete inspection. After that, I prepared the inspection report, distributed it between the owner and design team, and kept track of deficiencies until resolved and signed off by the engineer of record.

2. Commercial Development at 1530 Broadway, NY- This $11 M project involved full demolition of existing interior assemblies and existing facade assemblies and installing new stair core and exterior wall enclosure.

I performed structural stability inspections for undergoing demolition structures. I analyzed the structural drawings, conducted onsite inspections, and coordinated with our professional engineer on any deficiencies.

I prepared the Site Safety Plan, Tenant Protection Plan, Fire Safety Plan referring to approved design drawings. I also had meetings with the DOB plan examiners to get the drawings approved. I performed onsite safety inspections throughout the project's duration.

**Assistant Architect at Niaz Omran 2011-2012**

**Projects:**

1. Structural and Architectural Design for Samsung exhibit Amin Hozoor, Tehran, Iran.
My responsibility was to perform fundamental engineering analysis, perform elementary design computations, prepare and develop engineering plans and specifications, and perform a daily inspection to see that the work is according to drawings. I worked under the close supervision of the P.E.; I was getting detailed instructions from him.

2. Architectural design for Amin Residential Complex, Tehran, Iran
I assisted the architects and structural engineers in developing project drawings and specifications. I also assisted with surveying and zoning, and environmental research.