

MAKE YOUR NAME  
A BIT BIGGER

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USE AN EMAIL WITH  
YOUR NAME AND TRY  
TO USE GMAIL.  
PEOPLE DON'T REALLY  
USE HOTMAIL  
ANYMORE.

INDENT. IT'S  
HARD READ  
THIS WAY

**OBJECTIVE:** To obtain an entry-level Civil Engineering position that utilizes my problem solving skills. I PERSONALLY DON'T LIKE OBJECTIVES. I THINK YOUR RESUME SHOULD SPEAK FOR ITSELF. OTHER THAN THAT IF YOU'RE APPLYING FOR A JOB MEANS YOU WANT TO OBTAIN A JOB

## **EDUCATION/CERTIFICATION**

Bachelor of Science, Civil Engineering

INCLUDE GPA IF  
ABOVE A 3.0

May 2021

California State University, Sacramento

Engineer in Training certified, #175119, California

October 2021

## **SKILLS**

### **-Communication/Organization:**

UNDERLINE SKILLS AND OTHER SUBJECTS. IT'S  
A BIT DIFFICULT TO UNDERSTAND THE  
BREAKDOWN OF THE CATEGORIES.

Developed organization and communication skills through participation as a member of professional student clubs and organizations. As a member the Steel Bridge Club, learned to effectively communicate and organize tasks in preparation for ASCE Mid-Pacific Conference.

### **-Leadership/Management:**

USE BULLET POINTS. NO ONE IS GOING TO READ A PARAGRAPH

As Expo Chair of the Engineering and Computer Science Joint Council (ECSJC), organized a department wide expo with all twenty-two student organizations and Alumni Association. This event was organized with consultation from the Associate Dean and multiple professors. I managed over one-hundred students during the event and oversaw activities from each of their organizations.

### **-Software Applications:**

Auto-CAD, Civil 3D, Microsoft Excel with Visual Basic Application, PowerPoint, Word, MASTAN

### **-Language:**

SOFTWARE SKILLS IS SOMETHING YOU WANT TO STRESS. IT  
SHOULD BE RIGHT UNDER EDUCATION. ALSO ALPHABETIZE

English, Punjabi, and Hindi

THIS WHOLE CATEGORY  
SHOULD BE LEADERSHIP  
EXPERIENCE. AND BREAK IT  
DOWN BY WHAT YOU  
WORKED ON. (NO NEED TO  
HAVE BOTH PROJECT  
EXPERIENCE AS WELL. JUST  
HAVE ONE POLISHED  
SECTION)

## **PROJECT EXPERIENCE:**

### **Steel Bridge:**

Designed and built steel bridge with design constraints presented in the competition for the ASCE Mid-Pacific Conference. Fabricated bridge was used to perform load tests to determine efficiency of design.

**Related Courses:** Structural Design Steel, Reinforced Concrete Design

### **Senior Project:**

NO NEED TO ADD RELATED COURSE. THIS IS PART OF YOUR UNDERGRADE. YOU CAN INCLUDE  
WHAT YOU ACTUALLY DESIGNED IN THE BULLETS POINTS YOU'LL CREATE.

Design lead for bridges in Wheatland Bypass Project. Designed bridges using Caltrans design specifications. Assisted with determining route for roadway design and right of acquisition proposal.

### **Concrete Canoe:**

Designed Canoe based on design specifications provided by ASCE competition guidelines. The Canoe was created using a balance of regular concrete and colored concrete.

**Related Courses:** Concrete Technology

OVERALL NOTE: PLAY AROUND WITH  
FORMATING OF YOUR RESUME.  
(UNDERLINING, BOLD, INDENTATIONS...)  
RIGHT NOW THE ORGANIZATION OF YOU  
RESUME ISN'T INTUITIVE. THERE SEEMS  
TO BE A LOT OF DEAD SPACE.

USE BULLET POINTS