

# Alexander L. Citerone, EIT

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## Objective

I am a driven project manager seeking to resume my civil engineering career in an entry-level design position.

## Education

**B.S. in Civil Engineering**, *University of Pittsburgh* 2018

- Relevant Coursework: Steel Structures 1, Concrete Structures 1, Pavement Design & Analysis, BIM, Transportation Engineering, Principles of Soil Dynamics, Open Channel Hydraulics, Mechanics of Materials

## Work Experience

**Bank Teller, Branch Banker** Nov. 2022 – Feb. 2024  
*PNC Bank* Pittsburgh, PA

- Provided dedicated assistance to clients by facilitating cash transactions, addressing account inquiries, and identifying sales opportunities for additional financial services.
- Promoted to Branch Banker where I applied data-driven insights and a consultative sales approach to align clients' needs with tailored solutions in the form of PNC's suite of products and services.

**Project Engineer, Project Manager** Sep. 2018 – Mar. 2022  
*Structural Preservation Systems* Baltimore-DC Metro Area

- Authored RFIs while collaborating directly with design professionals to resolve conflicts on the job site, developing a strong understanding of the design revision process.
- Conducted weekly site visits to inspect compliance with plans and specifications, verify billing quantities, and develop efficient project schedule updates.
- Promoted to Project Manager where I employed strong time management skills to plan and execute several concurrent construction projects, with contract values exceeding \$8 million.
- Directed impactful OAC meetings, effectively explaining changes, arbitrating disputes, and cultivating positive long-term business relationships.
- Provided critical analysis of labor production rates and identified cost efficiencies and change order opportunities while presenting monthly revenue and profit reports to branch leadership.

**Construction Management Co-op** Aug. 2016 – Aug. 2017  
*Massaro Construction Group* Pittsburgh, PA

- Estimated maintenance costs for a condition assessment program by conducting site inspections and measuring repair quantities.
- Provided safety oversight and maintained document organization for an active construction project by managing updates to drawings and specifications and recording meeting minutes.

**Structural Engineering Co-op** Aug. 2015 – Dec. 2015  
*Crown Castle* Canonsburg, PA

- Performed load calculations to assist with structural analysis for upgrades and maintenance of cell phone towers and associated infrastructure.
- Managed cell tower databases, ensuring accurate data organization for structural analysis purposes.
- Performed troubleshooting and bug testing of internal software, utilizing Microsoft Excel Macros to enhance program functionality and resolve technical issues.

**Transportation Engineering Internship** May 2015 – Aug. 2015  
*Urban Engineers* Galloway Township, NJ

- Ensured compliance with project specifications by conducting inspections and drafting detailed work activity reports.
- Reviewed pay applications for accuracy by analyzing project drawings and performing material takeoffs.

## Skills & Certifications

- Licensed EIT (PA ET031700, MD 5242190)
- Proficient in AutoCAD, Revit, Civil 3D, Bluebeam Revu, Primavera P6, Microsoft Project, Microsoft Office, and Google Workspace.
- Certified OSHA 30, Post-Tensioning Institute Unbonded PT Installer & Inspector, ICRI Concrete Surface Repair Technician, and Procore Project Manager.

## Activities & Organizations

### **Project HOPE**

*Home Repair Construction Volunteer*

June 2021 – Present

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### **Triangle Fraternity**

*Executive Vice-President of Recruitment*

Jan. 2015 – Apr. 2018

Jan. 2017 – Dec. 2017

### **Pitt ASCE Student Chapter**

Jan. 2015 – Apr. 2018