

it's better not to list your home address, just city and state

General feedback:

- condense your resume to 1 page
- I would format your resume so that all the dates are aligned right for consistency and saves space



Jennifer Linh Hoang

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~~I am a~~ May 2021 graduate seeking a full-time environmental engineering position ~~that will allow me to focus on my interests~~ which include: site remediation, environmental management, environmental consulting, hydrologic processes design, pollution contamination control, ~~and other~~ ~~problem solving opportunities.~~

don't use first person in an objective statement

Education:

Bachelor of Science in Civil Engineering with an Environmental Concentration

Mississippi State University: May 2021

Minor: Global Engineering Leadership - Studied abroad summer of 2019

GPA: 3.93/4.00 for 172 semester credit hours

Passed the Fundamentals of Engineering (FE) Exam in February 2021

I would remove this and put "EIT" after your name

Work Experience:

Undergraduate Teaching Assistant

Civil and Environmental Engineering Department: **Fall 2020 - December 2020**

- Organized and conducted help sessions
- Graded homework assignments
- Addressed students' questions and concerns

be consistent and specify the month

Undergraduate Researcher

Watersheds and Water Quality Research Lab: **Fall 2018 - Spring 2019**

- Obtained water samples and tested water quality for presence of nutrients
- Analyzed data on nutrients to monitor temporal and seasonal variations
- Presented a research poster at the Undergraduate Research Symposium

Athletic Academic Tutor

Templeton Academic Center: **August 2018 - December 2018**

- Prepared colleagues academically for assessments
- Guided peers through homework assignments

Student Intern

Neel-Schaffer, Inc.: **June 2018 - August 2018**

- Aided with a presentation at a public meeting on behalf of citizens
- Prepared Environmental Assessment (EA) reports
- Organized field data into forms for submission
- Assisted with field wetland delineations

Publications:

Ghimire, U., **Hoang, J.**, Gude, V.G., Magbanua, B.S., **Sustainable Materials and Technologies for Resource-Efficient Agricultural Systems**, Emerging Materials and Environment, Eds. Shukla, M., Ferguson, E., Leszczynski, J, 2020, SpringerNature International Publishing AG, Switzerland (Accepted).

specify month

General feedback:

- make your text smaller (11-pt font)
- increase your margins so that you take advantage of that blank space
- be consistent with formatting and spacing

Leadership Experience/Activities:

Chi Epsilon

Fall 2019 – Present

- Secretary for 2019-2020 and 2020-2021 school years
- Responsible for keeping record of new and existing members in national database
- Organize and participate in initiation of new members each semester

Civil and Environmental Engineering Women's Advisory Council

Spring 2018 – Present

- President for the 2020-2021 school year
- Confer with other members and students about departmental concerns
- Promote camaraderie within the department
- Invitation only by the department head

CEE Engineering First-Year Experience Mentor

Fall 2018 – Present

- Lead mentor for 2019-2020 and 2020-2021 school years
- Assist peers with setting up their course schedules
- Tutor students in engineering related topics

Bagley College of Engineering "I Am Girl" Diversity Program

Spring 2018 – Present

- Introduce middle and high school girls to the STEM field
- Supervised the brainstorming, design, and construction phases of a project

Engineers Without Borders

Fall 2017 – Present

- Co-Project Manager for 2018-2019 School Year - Water Project in Ecuador
- Led a committee in pre-assessment paperwork and applying for grants
- Work with other members of the club on five year projects

Service Dawg Days

Fall 2017 – Fall 2018

- Participated in bingo with the elderly at The Claiborne Adelaide
- Sorted through donations for the Salvation Army

for the purpose of condensing your resume, I would remove these two activities but this is something you can keep on your LinkedIn page

Girls Engineering Change

Fall 2017 – Spring 2018

- Guided middle school girls through a kit build to assemble a solar powered USB portable charger

Awards/Honors

- Robert G. Robinson Endowed Scholarship *Fall 2020*
- Mississippi Engineering Society Scholarship *Spring 2020*
- Chi Epsilon *Fall 2019 - Present*
- Tau Beta Pi Scholarship *Fall 2019*
- Corey Family Endowed Scholarship *Fall 2019*
- Don Hill Scholarship *Spring 2019*
- Robert H. Wood Civil Engineering Scholarship *Spring 2019*
- MS ACEC Scholarship *Spring 2019*
- Tau Beta Pi *Spring 2019 - Present*
- ASCE Younger Member Section Scholarship *Fall 2018*
- Judy and Bobby Shackouls Honors College *Fall 2017 - Present*

don't repeat information,
Chi Epsilon is already
listed under leadership

Skills & Abilities:

- Proficient in Microsoft Office (Excel, PowerPoint, Word)
- Familiar with Google Productivity Suite (Google Docs, Slides, and Sheets)
- Knowledgeable in HEC-RAS, HEC-HMS, ArcGis, StreamStats, WikiWatershed
- Experience with AutoCAD

specify month the
award/honor was received

- Courses taken:

- Engineering Hydrology
- Environmental Engineering
- Environmental Issues
- Open Channel Hydraulics
- Water Resources Engineering
- Water and Wastewater Engineering
- DIS (Directed Individual Study) on PFAS and Microbial Fuel Cells
- General Microbiology
- Biology I and II
- Organic Chemistry I and II
- Principles of Biochemistry

this section should go
under Education but only
list relevant/advanced
courses for environmental
engineering